



On behalf of the IFSS Nominating Commission

Re: IFSS Executive Director

To: All member federations and interested parties

Dear Members and friends,

Linda Russell has decided to resign as IFSS Executive Director. The role is not a formal position on the IFSS Council and can be either a voluntary or partly paid position. The position is appointed by the Council and the Nominating Commission has been asked to help find a person to fill the position.

We therefore would like to ask you all for your assistance in finding a suitable person willing to take on this role. They maybe one of your nation's current athletes, a member of your federation or someone you know who may have the knowledge or willingness to work for IFSS in this position. They do not necessarily have to have personal experience in the sport as a participant themselves but may be an interested person who has skills and experience from a previous role in another sport or job.

Please encourage any interested persons to contact us for more information or to learn more about what this role involves.

email: nominating@sleddogsport.net

Our sport needs willing volunteers and those who can assist us to continue our work to allow our athletes to participate to the highest levels on both the national and international stage. Without our treasured volunteers, our sport cannot develop and as such we are always looking for volunteers to join our various committees and commissions. If you would like to be involved, please contact us on the email above.

Please do not hesitate to contact us if you have any questions!

With the very best regards from the IFSS Nominating Commission

E-mail: nominating@sleddogsport.net

- Bengt Pontén (bengt.ponten@sleddogsport.net)
- Maria Araoz (mariaaraoz@gmail.com)
- Matt Hammersley (tanglefoot_huskies@yahoo.ca)

Roles and responsibilities of the IFSS Executive Director:

The overall role and responsibility are to work to the IFSS Executives and Council to fulfil the mission and objectives of IFSS.

The IFSS Executive Director has the following duties:

1. To assist, as requested, the President or Vice Presidents in the performance of their duties.
2. To record in the books to be kept for that purpose, all votes and minutes of the meetings of the Executive Board, Council and General Assembly.
3. To generate highlights of the Executive Board meeting and distribute them to the Council members.
4. To distribute minutes of the General Assembly to the Member Federations.
5. To carry out any correspondence that may be directed by the President, the Executive Board, the Council or the General Assembly.
6. To keep and maintain files of all documents in writing of the IFSS.
7. To provide information concerning Sled dog Sports to interested parties.
8. To assist the President in drawing up agenda of the bi-annual meeting of the General Assembly. To include the propositions from the Council and Members, and to send this agenda to the Executive Council and Members in accordance with the IFSS By Laws.
9. To distribute the bi-annual General Assembly report to the Council and Members.
10. To ensure the publication of all IFSS World Championships and World Cup Serie.
11. To oversee the IFSS websites management.
12. To conduct IFSS Sleddog Surveys when requested by the Executive Board.
13. To represent the IFSS when requested by the Executive Board.
14. To fulfill any other duty, or duties, that may be assigned by the President, Council or General Assembly.
15. To provide letters of invitation for IFSS events for athletes for VISA purposes.
16. To be an ex officio member of the committees.



On behalf of the IFSS Nominating Commission

Re: IFSS VP Economic Affairs

To: All member federations and interested parties

Dear Members and friends,

The Nominations committee has been convened to do its duty on behalf of the council and members of the IFSS to seek a new person to full fill the position of Vice President of Economic affairs.

Linda Holobuek has resigned from the IFSS VP Economic Affairs position as of December 13, 2022.

This means that we need to find a replacement for the position as VP Economic Affairs until the next GA in 2026.

In order to keep up the practical work, IFSS Council has appointed Morten Sørensen as Treasurer for the fiscal year of 2022/2023. It is envisioned that the IFSS also in the future will appoint a qualified Book-keeper/accountant to manage the daily financial accounts of the federation.

The Vice President of Economic Affairs will assist the council in such matters as developing funding streams, establishing grant making opportunities, seeking sponsorship possibilities, assist in sports marketing for elite level sport as well as overseeing budgets set by the various council committees and assisting / overseeing the book-keeper in their duties.

The role is a volunteer position and a formal position on the IFSS council.

We would like to formally ask you all for your assistance in finding a suitable person willing to take on this role. They maybe one of your nation's current athletes, a member of your federation or someone you know who may have the knowledge or willingness to work for IFSS in this position. They do not necessarily have to have personal experience in the sport as a participant themselves but may be an interested person who has skills and experience from a previous role in another sport or job.

Please encourage any interested persons to contact us for more information or to learn more about what this role involves.

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- Matt Hammersley (tanglefoot_huskies@yahoo.ca)

Roles and responsibilities of the Vice President of Economic Affairs:

The overall role and responsibility is to work to develop the economic situation of the IFSS.

1. To assist the President or Vice President in the performance of their duties.
2. To oversee the activities of the treasurer(s) in order to keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the IFSS in the books belonging to the IFSS.
3. To disburse or request the treasurer to disburse the funds of the IFSS as may be directed by the President or Vice Presidents.
4. To prepare a quarterly report of all transactions and a statement of the financial position of the IFSS to be submitted to the Executive Council; 5 To assist the President or the Vice President in drawing up the IFSS fiscal budget to be submitted to the Executive Board, Council and Members.
5. To send out membership dues notices (invoices) and receipts to members.
6. To arrange for audited financial statements to be submitted to the Executive Council and to the members at the bi-annual General Assembly or other meetings.
7. To fulfil any other duty, or duties, that may be assigned by the Executive Council.
8. To submit a quarterly report to the President.
9. To prepare a yearly report of IFSS transactions.